



## WIEB Board Meeting Minutes

April 17, 2019

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**Western Interstate Energy Board (WIEB) Member Representatives Present:** Dr. Laura Nelson (UT), David Bobzien (NV), Brian Goretzki (AZ), Dan Lloyd (MT), John Chatburn (ID), Jessica Reichers (OR), Janea Scott (CA), Elizabeth Osbourne (WA), and Keith Hay (CO).

**WIEB Staff Present:** Maury Galbraith, Holly Taylor, Melanie Snyder, Thomas Carr, and Richard McAllister.

**Others Present:** Catherine Jereza (U.S. Department of Energy), Jeff Blend (Montana Department of Environmental Quality), George Lynch (Idaho Governor's Office of Energy & Mineral Resources), Linda Barrera (California Energy Commission), and Glenn Blackmon (Washington State Department of Commerce).

### Board Actions:

- I. Approved the following seven Consent Agenda items:
  - Proposed WIEB Bylaw Amendments – Revised Gender Specific Language
  - Proposed WIEB Bylaw Amendments – Resolve Discrepancy Regarding Committee Leadership
  - Proposed WIEB Bylaw Amendments – Allow Remote Meetings & Email Voting
  - Proposed WIEB Bylaw Amendments – Separate WIEB and WIRAB Bylaws
  - Proposed Reserve Expenditure Plan Amendments
  - Proposed Policy Statement/Resolution Approval Process Amendments
  - Proposed WIEB High-Level Radioactive Waste Committee Charter Amendments
  
- II. Approved the WIEB FY 2019-20 Business Plan and Budget with the following authorizations:
  - 1) Authorize the acceptance of funds in the areas of radioactive waste, regional electricity cooperation, transmission planning, distributed energy resources, and emerging energy markets;
  
  - 2) Authorize the Executive Committee (Chair, First Vice-Chair, Second Vice-Chair, and Treasurer) to approve, between meetings of the Board, the acceptance of funds in other areas, upon the written advice of members of the Board;

- 3) Authorize the Executive Committee to approve merit increases and the exact cost-of-living increase for employees based on the increase in the consumer price index for the Denver region;
  - 4) Adopt a funding reserve target equal to 2 times the annual core expense of the Western Interstate Energy Board;
  - 5) Reauthorize WIEB's Reserve Expenditure Plan with a funding target of \$160,700 for FY 2019-20; and
  - 6) Approved the following selection criteria for Reserve Expenditure Plan projects:
    - a. Does the project address an important energy issue in the West?
    - b. Does the issue have multi-state/province implications?
    - c. Is the issue being examined by other organizations?
    - d. Are other organizations better situated to examine the issue?
    - e. Are there opportunities to productively partner with other organizations to examine the issue?
    - f. Will work on the issue provide practical information regarding energy projects in the west?
    - g. Is there an opportunity to leverage additional funding to support the work on the issue?
    - h. Will work on the issue "enhance the economy of the West and contribute to the individual and community well-being of the region's people?"
  - 7) Authorize the Executive Director and Treasurer to act as the financial agents of the Western Interstate Energy Board.
- III. Elected the following officers of the Western Interstate Energy Board for FY 2019-20:
- Dr. Laura Nelson (UT) – Chair
  - John Chatburn (ID) – First Vice-Chair
  - David Bobzien (NV) – Second Vice-Chair
  - Brian Goretzki (AZ) – Treasurer

### **Welcome and Introductions**

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Dr. Laura Nelson (UT), WIEB Board Chair, called the meeting to order at 8:30 a.m., welcomed her fellow WIEB Board members and other guests, and began the meeting with introductions.

## **WIEB Consent Agenda**

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Dr. Nelson (UT) asked Holly Taylor (WIEB) to review the Board's Consent Agenda items. Holly provided a short overview of each of the following items:

- Proposed WIEB Bylaw Amendments – Revised Gender Specific Language
- Proposed WIEB Bylaw Amendments – Resolve Discrepancy Regarding Committee Leadership
- Proposed WIEB Bylaw Amendments – Allow Remote Meetings & Email Voting
- Proposed WIEB Bylaw Amendments – Separate WIEB and WIRAB Bylaws
- Proposed Reserve Expenditure Plan Amendments
- Proposed Policy Statement/Resolution Approval Process Amendments
- Proposed WIEB High-Level Radioactive Waste Committee Charter Amendments

Janea Scott (CA) moved to approve the Consent Agenda. Brian Goretzki (AZ) seconded the motion. The Board unanimously approved the motion.

## **WIEB Business Plan and Budget**

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Dr. Nelson (UT) asked Holly Taylor (WIEB) to provide a brief overview of key components of the WIEB FY 2019-20 Business Plan and Budget.

### WIEB Projects

Holly updated Board Members on the current status of the following WIEB projects:

- WIEB – Reserve Expenditure Plan Projects
- WIEB – U.S. DOE Solar Energy Technologies Office Project
- WIEB – Policies on the Transportation of Spent Nuclear Fuel
- WIEB – Stanford University 2019 Summer Internship Project
- WIEB – U.S. DOE Office of Electricity Collaboration Project

### FY 2019-20 Budget and Work Plan

Holly highlighted key elements of the proposed WIEB FY 2019-20 Business Plan and Budget. Holly summarized WIEB's current and projected income and expenses. She indicated that for FY 2019-20 expenses are projected to exceed income by \$48,400, but noted that this is solely attributable to the proposed extension of WIEB's Reserved Expenditure Plan. Holly also provided information on WIEB's current and projected financial reserves. She indicated that WIEB's financial reserves are projected to total \$1,731,000 as of June 30, 2019.

John Chatburn (ID) asked if recent invoices sent to states and provinces were for payment of FY 2019-20 membership dues or for the previous fiscal year. Maury Galbraith (WIEB) indicated he believed the invoices were for FY 2018-19 membership dues. Holly agreed to confirm that understanding with Alison Wilson, WIEB Financial Manager. John also requested that WIEB Staff conduct a more in-depth discussion of the Business Plan and Budget, via webinar, in-advance of future annual WIEB Board Meetings. Maury and Holly agreed to implement the suggestion.

Janea Scott (CA) pointed out that the budget document still contained gender specific language, which had been revised in the WIEB Bylaw Amendments approved as part of the Consent Agenda. Holly Taylor agreed to make the appropriate changes in the WIEB Business Plan and Budget.

Dan Lloyd (MT) moved to approve the proposed FY 2019-20 budget with the following seven budget authorizations:

- 1) Authorize the acceptance of funds in the areas of radioactive waste, regional electricity cooperation, transmission planning, distributed energy resources, and emerging energy markets;
- 2) Authorize the Executive Committee (Chair, First Vice-Chair, Second Vice-Chair and Treasurer) to approve, between meetings of the Board, the acceptance of funds in other areas, upon the written advice of members of the Board;
- 3) Authorize the Executive Committee to approve merit increases and the exact cost-of-living increase for employees based on the increase in the consumer price index for the Denver region;
- 4) Adopt a funding reserve target equal to 2 times the annual core expense of the Western Interstate Energy Board;
- 5) Reauthorize WIEB's Reserve Expenditure Plan with a funding target of \$160,700 for FY 2019-20; and
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- f. Will work on the issue provide practical information regarding energy projects in the west?
  - g. Is there an opportunity to leverage additional funding to support the work on the issue?
  - h. Will work on the issue "enhance the economy of the West and contribute to the individual and community well-being of the region's people?"
- 7) Authorize the Executive Director and Treasurer to act as the financial agents of the Western Interstate Energy Board.

David Bobzien (NV) seconded the motion. The Board unanimously approved the motion.

### **Election of Officers**

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Laura Nelson (UT), being a candidate for Chair of the WIEB Board, asked Janea Scott (CA) to chair the meeting during the election of officers. Janea asked for nominations to the Western Interstate Energy Board. Holly indicated the following board members were willing to serve as officers in the upcoming year:

- Dr. Laura Nelson (UT) – Chair
- John Chatburn (ID) – First Vice Chair
- David Bobzien (NV) – Second Vice Chair
- Brian Goretzki (AZ) – Treasurer

Janea invited each candidate to provide a short statement expressing their interest in serving on the WIEB Executive Committee.

Dan Lloyd (MT) moved to approve the slate of officers for FY 2019-20. Jessica Reichers (OR) seconded the motion. The Board unanimously approved the motion.

Janea Scott (CA) indicated that the members elected to the WIEB Board would also fill corresponding positions on the Western Interstate Nuclear Board. There were no objections to continuing this practice.

Laura Nelson (UT) thanked Janea Scott (CA) for conducting the election and the Board Members for their support.

### **WIEB Reserve Expenditure Plan Projects**

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Dr. Nelson asked if the progress update on the Reserve Expenditure Plan projects could be provided later, during the WIEB Board Lunch, to allow WIEB Board Members to attend the

Western Energy Imbalance Market Meeting. Maury Galbraith (WIEB) and Tom Carr (WIEB) agreed to delay the update.

### **Adjourn**

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Board Chair Dr. Laura Nelson thanked the WIEB Board members for their on-going participation and service. She congratulated the newly elected members of the WIEB Executive Committee and expressed her high expectations for the WIEB Board in the upcoming year.

Dr. Nelson adjourned the meeting at 9:30 AM and invited WIEB Board Members to attend the WIEB Board Lunch scheduled to begin at 11:30 AM.