

# CHARTER OF THE WESTERN RESOURCE ADEQUACY PROGRAM COMMITTEE OF STATE REPRESENTATIVES

*April 12, 2023*

## **Establishment and Authority.**

The Committee of State Representatives (COSR) is a standing committee of the Western Resource Adequacy Program (WRAP), a first-of-its-kind reliability program in the West operated by the Western Power Pool (WPP), established in accordance with the WRAP Bylaws to support state and provincial engagement and share these perspectives on matters pertaining to the WRAP.

All provisions of this Charter are subject to the WRAP governance reopener clause, which provides that:

*The WRAP is not intended to pre-empt, supplant, or otherwise circumvent state or provincial jurisdiction, including state and provincial regulatory processes, determinations of resource adequacy planning, resource choice, or resource procurement. Any state or provincial agency that has statutory jurisdiction over the rates charged or services provided by a member utility reserves the right to exercise any and all lawful means to preserve its state or provincial jurisdiction and authority. It is the hope of the designers of the WRAP that the overall governance structure for the WRAP facilitates state and provincial processes and outcomes that can operate jointly with a regional resource adequacy program.*

## **Purpose and Responsibilities.**

The purpose of the COSR is to effectively engage state and provincial representatives in WRAP efforts and to advise the WPP Board of Directors and the Federal Energy Regulatory Commission (FERC) on matters related to WRAP governance, program design, and operations. To achieve this purpose, the COSR will:

- a. Provide a forum for WRAP-related education, discussion, and sharing of information between states and provinces.
- b. At least twice each year, coordinate meeting space and facilitate in-person collaborations between COSR members and other Western state and provincial utility regulators and policy makers.
- c. Participate in public meetings and provide input and advice to the WPP Board on agenda items and other matters pertinent to the purpose and operations of the WRAP.
- d. Participate in and advise the WPP Board on all efforts to review and/or revise the WRAP governance structure and procedures.

- e. Select one representative (a committee or COSR support staff member) to serve on the Program Review Committee (PRC) and to provide feedback on draft PRC proposals before they are submitted to the entire COSR body.
- f. Endorse, oppose, or comment on resource adequacy methodologies such as capacity accreditation, load forecasting, and applicable reliability metrics advanced by the PRC.
- g. Acknowledge, oppose, or comment on proposed season planning reserve margin mandates.
- h. Review final PRC proposals and provide feedback to the PRC before proposals are submitted to the full Resource Adequacy Participants Committee (RAPC).
- i. Participate in public meetings of the RAPC and provide input and advice on proposals under review by the RAPC.
- j. Assign an independent support staff member to attend and audit closed meetings of the RAPC in accordance with a signed non-disclosure agreement.
- k. Review final RAPC proposals and provide feedback to the RAPC before proposals are submitted to the WPP Board for consideration.
- l. Select representatives (Committee or COSR support staff members) to participate in ad hoc WRAP working groups and task forces.
- m. Receive, review, and comment as necessary on annual briefings from the Independent Evaluator (IE) on program performance.
- n. Develop, seek public comment on, approve, and submit COSR annual budgets for WPP Board approval.

## **Composition and Governance.**

### **1. Membership**

- a. The COSR will be composed of one representative from each state or provincial jurisdiction that regulates at least one Participant.
- b. State and provincial representatives will be nominated to the COSR by their respective state or provincial public utility commission Chair or President and may include representatives from that state or provincial public utility commission, state or provincial energy office, or state or provincial funded consumer advocate.
- c. Each member of the COSR shall serve until a successor is identified.
- d. COSR members may designate an alternate state or provincial representative to attend meetings if they are unavailable.
- e. If a vacancy occurs at any time, a state or provincial representative designed by the state or provincial public utility commission may participate in meetings and other activities of the COSR.

### **2. Leadership**

- a. The COSR will hold an election each year to select a Chair and Vice Chair from among the committee members.
- b. The COSR Chair, with the assistance of the Vice Chair and Western Interstate Energy Board (WIEB) staff, will coordinate, prepare for, and manage COSR meetings and agendas. The Vice Chair will assist the Chair as needed and shall assume the Chair's duties if or when the Chair is unavailable.

- c. The COSR Chair will guide the direction of the Committee and may appoint ad hoc working groups as necessary to consider specific issues.
- d. The COSR Chair or Vice Chair will represent the COSR as a voting member of the WRAP Board of Directors Nominating Committee and exercise the COSR's vote.
- e. The Chair or Vice Chair will be requested to attend all open sessions of the RAPC to provide input and advice.

### **3. Meetings**

- a. The COSR shall determine the time and place of its meetings.
- b. The COSR shall determine the procedures for its meetings, except:
  - i. A quorum for meetings shall be a majority of its members.
  - ii. Meetings of the COSR may be in person, by telephone, or by web conference, as determined by the COSR Chair.
- c. The COSR may hold meetings or portions of meetings in executive session – in which only COSR members, WIEB staff, and invited guests may attend – to develop policy positions and/or to discuss personnel or other sensitive matters.
- d. Before entering executive session, the COSR Chair will publicly announce the purpose of the closed session, identifying the general subject matter to be discussed.
- e. The Chair, with the assistance of the Vice Chair and WIEB staff, shall provide each member of the COSR notice of the time and place of all meetings of the COSR with an agenda that identifies the items on which a vote will be taken at the meeting.
- f. Unless a meeting will be held in executive session, the Chair, with the assistance of WIEB staff, shall also provide timely notice to interested persons by posting the notice and agenda on the COSR and WIEB websites.

### **4. Decision Making.**

- a. Each member state or provincial jurisdiction has one vote.
- b. Action taken by the COSR shall require the affirmative vote of a majority of its members.
- c. The COSR aims to represent the collective interests of its member states and provinces and strives for consensus positions when speaking to the WPP Board and to FERC.

### **Staff Support and Funding.**

With funding approved by the WPP Board and provided by the WRAP, the Western Interstate Energy Board (WIEB) will provide technical expertise and staff resources to support the ongoing efforts of the COSR in accordance with the terms and understanding set forth in the Memorandum of Understanding<sup>1</sup> between WIEB and WPP.

---

<sup>1</sup> Memorandum of Understanding Between the Western Interstate Energy Board and the Western Power Pool, available at: <https://www.westernenergyboard.org/wp-content/uploads/MOUv4.pdf>.